



CEMENT CORPORATION OF INDIA LIMITED
(A GOVT. OF INDIA ENTERPRISE)
Corporate Office, New Delhi
CIN: U74899DL1965GOI004322

ADVERTISEMENT No. CO/01/2023

Cement Corporation of India Ltd. (CCI), a Central Govt. Public Sector Undertaking intends to engage **01 no. of Clerk/Record-Keeper in Legal Department** on fixed term contractual basis for Corporate office, New Delhi.

Qualification: Graduate.

Experience: Retired professional with experience in Legal/Arbitration/Court related back-office/record keeping work in a Public Sector Enterprise.

Remuneration: Maximum consolidated contractual fee is ₹30,000/- (Rupees Thirty Thousand Only) per month.

Maximum Age limit: 63 years as on **02.05.2023 (Tuesday)**.

No. of vacancies: 01 (One)

Tenure of Contract: Initially for a period of 01 (One) year which is extendable upto the age of 65 years, based on performance. The contract can be terminated any time by the Management, as per the requirement of the Corporation, without assigning any notice.

Eligible candidates may appear for Walk-in Interview on **02.05.2023 (Tuesday)** at **Cement Corporation of India Ltd. Corporate office, Core-5, SCOPE Complex, 7 Lodhi Road, New Delhi-110003**, at 11:00 AM with complete resume and supporting documents/testimonials in original.

The candidate who reports for walk-in Interview after **12:00 Noon** on **02.05.2023 (Tuesday)** shall not be entertained/interviewed.

General Manager (HR)